

	Meeting (No)	Market & Town Hall Committee (1)
	Time & Date	17 June 2025 at 6.00pm
	Location	Town Hall, High Street, Neston
AGENDA		

The following members of Neston Town Council's Market & Town Hall Committee are hereby summoned to attend the above meeting which will be held on **Tuesday 17th June 2025** at Neston Town Hall, commencing at **6pm** for the purpose of transacting the business as listed below.

Cllrs: P Doughty, S Jones, P Kynaston, B Marple, N Ruscoe, G Swaffer & C Warner

The meeting is held in public and members of the public and the press are encouraged to attend. Confidential items pertaining to contractual or staffing matters have to be discussed in "Part 2" where only Councillors and reporting officers can be present.

Date of Notice: 11th June 2025

Zoë Dean
Locum Chief Officer
Neston Town Council

AGENDA		
PART 1: Items to be considered in the presence of the press and public		
1	Election of Chair	
	To elect the Chair of the Market & Town Hall Committee for the ensuing year.	
2	Election of Vice-Chair	
	To elect the Vice-Chair of the Market & Town Hall Committee for the ensuing year.	
3	Public Participation (maximum of three minutes per person)	
	Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Town Council has responsibility.	
4	Apologies for Absence	
	To receive and consider acceptance of reasons for absence and to note any other absences.	
		Papers
5	Declarations of Interest	
	To receive declarations of pecuniary and/or non-pecuniary interests and the nature of those interests in relation to any agenda item.	
6	Minutes of the Last Meeting	
	To accept and sign the minutes from the Market & Town Hall Committee meeting held on 1.4.25	MTH1/6

7	Committee Budgets 2025/26	
	To receive the committee budgets and the earmarked reserves reports.	MTH1/7
8	Finance	
a	To consider revenue from Town Hall room hire, Market Square hire and market rent to 31.5.25.	MTH1/8a
b	To note the market 'Square payment terminal' fees from 1.3.25 to 31.5.25.	MTH1/8b
c	To approve a breakdown of HRGO costs from 1.3.25 to 31.5.25.	MTH1/8c
9	Committee Objectives	
	To review the current status of the M&TH Committee's agreed objectives.	MTH1/9
10	Market & Town Hall Manager's Report	
	To receive the Market & Town Hall Manager's report.	MTH1/10
11	Town Hall Business Plan	
	To receive a verbal update from Cllr Jones on the progress of the Town Hall Business Plan.	
12	300th Anniversary Market	
	To receive a report, update from the 300 th Anniversary of Neston Market task and finish group.	MTH1/12
13	Social media	
	To consider giving delegated authority to the Market Manager to provide an additional free trading week, to the 2 regular traders who assist with the running of the market Facebook page each week.	
14	Stage Curtains	
a	To consider the report providing quotes for replacement stage back curtains.	MTH1/14
b	To agree to appoint a stage curtain company.	
c	To consider giving delegated authority to the Town Hall & Market Manager to increase the payment up to a maximum of £150 once final measurements are made by the appointed company.	
15	Date of next meeting	
	To note that the next scheduled meeting will held be on 23.9.25 at 6.00pm.	